
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



INDIANA GOVERNMENT CENTER NORTH
100 NORTH SENATE AVENUE N1058(B)
INDIANAPOLIS, IN 46204
PHONE (317) 232-3777
FAX (317) 232-8779

MEMORANDUM

DATE: July 2003

TO: County Auditors, County Assessors and Township/Trustee Assessors
in Counties that **have** Approved the 100% Inventory Deduction

FROM: Assessment and Budget Divisions, DLGF

SUBJECT: **Certification of Inventory Deduction required by SEA 464 ss**

As you know, in the 2002 special session, the General Assembly enacted a law permitting counties to adopt an inventory deduction excluding all inventory from property tax. Fourteen (14) counties have adopted the county inventory tax deduction.

In the last session, the General Assembly enacted legislation to allow units of local government to make up the lost revenue from excluding that inventory by raising additional levy in a cumulative fund, capital projects fund or racial balance fund. **In order for the units to advertise and adopt a tax rate for this levy for 2004 budgets purposes, it is necessary to collect the amount of excluded assessed value.** Since this excluded assessed value is not readily available to the county auditors' offices, it is necessary for assessors to abstract the data from the individual personal property returns and certify it to the county auditor.

In those counties that have adopted the inventory deduction, please follow the steps below:

Step 1. Pull all Form 1, Form 102, and Form 103 (short and long) personal property returns filed in your jurisdiction.

Step 2. Sort the pulled returns by taxing district. The taxing district can be found on the front page of the forms.

Step 3. Subtotal the following assessed values:

- 3a. Line 29, Schedule B of Form 103-Long
- 3b. Line 20, Schedule B of Form 103-Short
- 3c. Line 54, Schedule B-1 "Summary" of Form 102
- 3d. Line 9, Schedule B of Form 1

Step 4. Total 3a., 3b., 3c., and 3d. into a grand total and certify the result to the county auditor. (see attachment) **Assessing officials are required by law to provide this information to the county auditor on or before August 1, 2003.**

Certification of 100% Inventory Deduction (Counties that have 100% Deduction of Inventory)

County: _____

Assessment Year: _____

[illegible]

The assessed values above represent the amount of inventory that is excluded from property taxation pursuant to IC 6-1.1-12-41.

Signature of Assessing Official _____

Date:_____